



## Institute of Chartered Secretaries of Bangladesh

A Statutory Body Under an Act of Parliament

### C.S. ADMISSION NOTICE

JANUARY-JUNE, 2019 SESSION

If you are willing to prepare yourself for a Challenging and Rewarding Profession '**Chartered Secretary**' (CS) is the *right choice* for YOU. The Chartered Secretary is the global requisite qualification to become a Company Secretary.

#### **Admission in Foundation Level**

Application in prescribed forms are invited from Graduates other than business background and business graduates with less than 6 points for undertaking a Foundation Course for (Six) months for January-June, 2019 Session. After passing they will be automatically eligible for enrollment in Executive Level-I course in the subsequent semester.

#### **Admission in CS Executive Level-I**

Application in prescribed forms are invited from the business graduates or MBA/MBM/MBS or CA/ACCA/CMA qualified with graduation, who are interested to pursue the CS Course for enrollment in its Executive Level-I of January-June, 2019 Session.

<b>DATE OF APPLICATION &amp; ADMISSION TEST</b>	Application form is available till Last date of submission of application Admission Test ( <b>Friday</b> )	- <b>January 15, 2019</b> - <b>January 15, 2019</b> - <b>January 18, 2019</b>
<b>MINIMUM ELIGIBILITY</b>	University Graduate with 6 points (1st Div.=3, 2nd Div.=2, 3rd Div.=1) or equivalent CGPA. A-Level qualified with business graduation may also apply.	
<b>FEES FOR EXECUTIVE LEVEL-I</b>	Tuition fees for Executive Level - I Application Form and Students' Handbook	Tk.20,650 Tk. 1,000
<b>FEES FOR FOUNDATION LEVEL</b>	Tuition fees for Foundation Level Application Form and Students' Handbook	Tk.15, 000 Tk. 1,000
<b>CLASS TIMINGS FOR EXECUTIVE LEVEL-I</b>	<b>Day Shift:</b> 8.30am to 5.00pm ( <b>Friday &amp; Saturday</b> ) <b>Evening:</b> 6.30pm to 9.30pm (4 Days in a week)	
<b>COURSE DURATION</b>	Total 5 Semesters (excluding Foundation Course) of 6 months each.	
For further information, please contact: ICSB Office, Padma Life Tower (8 <sup>th</sup> Floor), 115, Kazi Nazrul Islam Avenue, Bangla Motor, Dhaka-1000 Tel: 880-2-933 6901, 4934 9578 /101 & 105 <b>Mob: 01708 030804</b> , E-mail: secretary@icsb.edu.bd, education@icsb.edu.bd		
• <b>Please note that Admission Forms are also available at ICSB Website (www. icsb.edu.bd)</b>		

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Kazi Md. Shamsul Alam  
Secretary