

C.S. ADMISSION NOTICE

JULY-DECEMBER, 2020 SESSION

If you are willing to prepare yourself for a Challenging and Rewarding Profession '*Chartered Secretary*' (CS) is the *right choice* for YOU. The Chartered Secretary is the global requisite qualification to become a Company Secretary.

Admission in Foundation Level

Application in prescribed forms are invited from Graduates other than business background and business graduates with less than 6 points or 'A' level passed (2 subject B Grade and 1 subject A Grade) and HSC passed with GPA-5 for undertaking a Foundation Course for (Six) months for July-December, 2020 Session. After passing they will be automatically eligible for enrollment in Executive Level-I course in the subsequent semester.

Admission in CS Executive Level-I

Application in prescribed forms are invited from the business graduates or MBA/MBM/MBS/CA/ACCA/CMA who are interested to pursue the CS Course for enrollment in its Executive Level-I of July-December, 2020 Session.

DATE OF APPLICATION & ADMISSION TEST	Application form is available till - September 09, 2020 Last date of submission of application - September 09, 2020 <i>(Original Certificates must be shown during the admission time)</i> Admission Test (Virtual/online test) will be held - September 11, 2020
MINIMUM ELIGIBILITY	University Graduate with 6 points (1st Div.=3, 2nd Div.=2, 3rd Div.=1) or equivalent CGPA.
FEES FOR EXECUTIVE LEVEL-I	Tuition fees for Executive Level - I Tk.20,650 Application Form and Students' Handbook Tk. 1,000
FEES FOR FOUNDATION LEVEL	Tuition fees for Foundation Level Tk.15,000 Application Form and Students' Handbook Tk. 1,000
CLASS TIMINGS	Day Shift: 8.30am to 5.00pm (Friday & Saturday) Evening: 6.30pm to 9.30pm (4 Days in a week) • <i>Institute also offers online classes</i>
COURSE DURATION	Total 5 Semesters (excluding Foundation Course) of 6 months each.

For further information, please contact: ICSB Office, Padma Life Tower (8th Floor), 115, Kazi Nazrul Islam Avenue, Bangla Motor, Dhaka-1000 Tel: 880-2-933 6901, 4934 9578 /101, 102 & 105

Mob: 01708 030804, E-mail: education@icsb.edu.bd

Please note that Admission Forms are available at ICSB Website (www.icsb.edu.bd)

Admission Form Fee Payment Instruction:

1. Payment for the admission form (Tk.1000) through bKash Merchant A/C No: **01708 030 804** (by using payment option of bKash and write your Certificate Name as reference.
2. Send the filled in **admission form, required documents** and **screenshot of Bkash** payment at the following email addresses: education@icsb.edu.bd or mehehasan@gmail.com



Md. Shamibur Rahman ACS
Secretary in Charge