

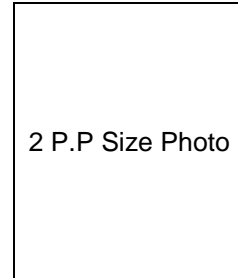


APPLICATION FOR ADMISSION

FOUNDATION LEVEL

[Please complete this form using BLOCK CAPITAL and properly sign & date where indicated]

The Secretary
Institute of Chartered Secretaries of Bangladesh (ICSB)
Padma Life Tower (8th Floor)
115, Kazi Nazrul Islam Avenue
Bangla Motor, Dhaka-1000



Dear Sir,

I would like to take admission in Foundation Level of the Institute of Chartered Secretaries of Bangladesh (ICSB) for registering as a student for pursuing Chartered Secretary Course. I submit below the information required for admission in Foundation Level.

A. Personal Details (**BLOCK CAPITAL**)

Name (As per certificate)	
Father's Name (As per certificate)	
Mother's Name (As per certificate)	
Date of Birth	
Nationality & Home District	/
N.I.D. Card No. & Blood Group	NID No. _____ Blood Group: _____
Present Occupation	
Present Address	
Permanent Address	
Telephone	Off: _____ Res: _____ Mob: _____
E-mail Address	
Service Details Company Name & Address With Designation	01)
	Period of Service: From.....To
	02)
	Period of Service: From..... To



B. REGISTRATION NUMBER (In case of registered Student)

FL-

C. ACADEMIC /PROFESSIONAL QUALIFICATION

Examination Passed	Year	Area/Subject	Name of Institution	Division/ Class

D. ADMISSION REQUESTED

Level/ Group	Papers Code	Papers Name	Fees
Total Tk.			

E. FEES PAYABLE

i. Student Registration fee	Tk.
ii. Preliminary Exemption fee	Tk.
iii. Paper Exemption fee	Tk.
iv. Tutition fee	Tk. 15, 000/-
v. Others (Session+ I.D Card+ Journal)	Tk.
Total Taka	15, 000/-

Receipt for an amount of Tk. 15, 000/- (Taka Fifteen Thousand) only deposited with the bank of the Institute vide Bank acknowledgement No. is enclosed for the Above fees.

F. ATTACHMENTS

Photocopies of the certificates are enclosed (**Main Copy of Certificates must be shown**) :

- i.
- ii.
- iii.



G. Declaration

I declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

I also undertake to abide by the professions of the Rules and Regulations of the Institute and the By-laws, as may be in force from time to time during the period of my studentship.

Yours faithfully

.....
Signature

.....
Date

FOR OFFICIAL USE ONLY

A. Money Receipt Ref.: Date :

B. Admitted or Rejected :

C. Registration Number.....

D. Date of Issue of Registration :

E. Exemptions granted in (subjects) :

.....

Verified by :

Date :

Comments :

Approved By : Secretary

Date :

Comments : If any
